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LONESOME PINE REGIONAL LIBRARY
REGULAR BOARD MEETING
BOARD OF TRUSTEES
October 3, 2024

PRESENT:	Mr. Chris Allgyer Dr. Mark Clark Mr. Lindsay Fischer Ms. Dorinda Holmes Mrs. Charlcia Jones Mrs. Earlene Lester Ms. Tammy Scott	ABSENT:	Ms. Vickie Barton Ms. Ethel Daniels Ms. Carolea Newsome Ms. Rebecca Scott
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Others Present: Shannon Steffey, Director
Onedah Stanley, Business Manager
Debbie Yates, Administrative Assistant
Audrey Evans, Library Manager
Robby Wright, Lee County Administrator
Josh Flanary, Lee County Board of Supervisor
Brian Shoemaker, Lee County Board of Supervisor
Amy Statzer, Regional Adult & Career Education Student Specialist
Becky Wilder, RACE student

The regular meeting of the Lonesome Pine Regional Library Board of Trustees was held on Thursday, October 3, 2024, at the Lee County Public Library. Chairman Allgyer called the meeting to order at 1:10 p.m. On behalf of the Board of Trustees, he welcomed everyone and thanked Ms. Evans for hosting today's meeting. Ms. Evans welcomed all attendees to the library and introduction of guests were made.

- I. Chairman Allgyer noted a revision to the agenda. Dr. Clark made a motion to adopt the agenda as presented. Mrs. Lester seconded and the agenda was approved.
- II. Report of Library Director -

Administrative Highlights

- Ms. Steffey continues to meet with local homeschooling parents to demonstrate LPRL's databases and discuss the educational services LPRL can provide.
- Two new databases have been added to our catalog - ABCmouse and TumbleBooks. ABCmouse offers math, art, music, and science objectives and is recommended for children ages 2-8. TumbleBooks is an online collection of animated talking picture books for children in grade K-6. Ms. Steffey expressed her excitement to provide the new digital learning resources for the communities. A campaign is planned for notification to all local librarians, teachers, technology managers, homeschool and preschools of the resources and the link for their use.
- Personnel highlights include that a full-time library assistant position for the Wise Library was filled as of October 1 and two long-term employees have given their notice of intent to retire at the end of the year. Administrative staff will begin the process to fill the positions in a timely manner.
- Ms. Steffey attended a Director's Conference in Richmond on Sept. 25-27. She gained helpful insights as a new director, met several LVA staff members and library affiliates, and toured the Library of Virginia.

- Three administrative staff members attended a regional in-person training session in September concerning updates to the Bibliostat survey. Bibliostat is a yearly statistical report that the Library of Virginia uses to determine each library's funding amount.
- The LPRL Business Manager attended a health information training presented by Local Choice, our health insurance provider.
- Ms. Steffey also noted various training sessions library staff completed during the year to enhance their knowledge and skills with new LPRL resources to support our patrons.
- Ms. Steffey reported on the advancement of the Big Stone Gap Renovation Project.

Grants and Donations

- The RAPHA Foundation grant awarded for 2024-2025 is ongoing. Library programmers are creating programs while regional office staff are ordering and processing materials for the programs.
- Ms. Steffey submitted LPRL's first grant request to the Worrell Foundation on behalf of Lee and Scott counties. Although the request was denied this year, the Foundation encouraged her submission for 2025.
- A Lee County Community Foundation grant was awarded for 2024 for the Lee County Public Library to purchase child-sized tables and chairs for their children's area. A small balance remained and the Foundation granted permission for the purchase of a child's bookshelf and two chairs for the Rose Hill Library.
- A donation in the amount of \$750 was received by Wise County Public Library on behalf of Pound's representative of the Wise County Recreation Authority. The funds are earmarked for children's programming enhancements.
- A donation in the amount of \$500 was received by Lee County Public Library from a former Lee County resident.
- Friends of Lee Libraries donated \$765 for landscaping expenditures at the Lee County Library.
- Friends of Scott County Library hosted a Bridgerton Ball fundraiser which profited \$2,800. The Friends group has hosted a variety of fundraisers with a goal of purchasing handicap-accessible automatic doors for the library. They have reached the monetary goal. Ms. Steffey praised the Friends group's creative and successful fundraisers. She also expressed her gratitude to Scott County for overseeing the installation of the doors.
- Ms. Steffey discussed a recent request for information concerning an incident occurring at the Coeburn Community Library. She explained how she complied with the request.
- Ms. Steffey signed up for a free membership with "First Book Marketplace". The "Marketplace" partners with companies and publishers to offer free and low cost items to its members. She anticipates cost saving benefits in addition to supplementing programming and educational materials.

Library Highlights

September is Library Card Sign-Up Month and the libraries featured displays, photos of patrons receiving a new library card, and prize giveaways. Back-to-school and fall themes were also highlighted with displays, crafts and outreach events. Children's programming activities included Grandparents Day, farm-themed programming and crafts, First Responder Day, and nature programs presented by Natural Tunnel park rangers. Adult and family-oriented crafting classes and programming continue to be popular. Wise Library partnered with Wise Primary School for a literacy outreach and library card sign-up program. UVa-Wise College partnered with Wise Library for a library card sign-up event.

Dickenson and Haysi libraries presented an outreach program at the Dickenson County Fair. Lee County Library participated in a local back-to-school bash. Each library submitted photos from a variety of their programming events. Ms. Steffey shared statistical information regarding local county populations and the number of library cardholders per county, preschool enrollment numbers, and an increase in the use of our privacy booths. 103

Group discussion followed. Ms. Holmes commended Ms. Steffey and the library staff for putting education in a fun format for the children.

The following items were distributed in trustee folders:

- ❖ Accounts Payable Checks Listing for month of September 2024
- ❖ Monthly Stats Reports for months of July and August

III. Introduction of Ms. Amy Statzer, a Student Specialist with the Regional Adult and Career Education (RACE) office based in Gate City. The RACE regional service area includes the counties of Lee, Scott, and Wise, and the City of Norton. Ms. Statzer expressed much praise and gratitude to the local libraries. She stated that the RACE staff and students would not be able to reach their goals without the services offered at the local LPRL libraries, such as internet service and computers.

Introduction of Ms. Wilder, RACE student. She described how beneficial the GED program has been for her and also how it has evolved in recent years to online learning. She relayed the use of the library's facilities is crucial for her to complete her assignments and her positive interactions with library staff. Ms. Statzer and Ms. Wilder expressed their gratitude to the staff and all the services offered by the library.

Chairman Allgyer thanked the guests for their attendance and for sharing their positive feedback.

IV. Mrs. Lester made a motion to approve the September 5, 2024, minutes. Ms. T. Scott seconded and the motion carried.

V. Chairman Allgyer reported that monthly payables have been reviewed. The printout of monthly payables for September was distributed. After discussion, Ms. Holmes made a motion to accept the financial report as presented. It was seconded by Mr. Fischer. The motion carried.

The following check numbers were reported:

	<u>Beginning</u>	<u>Ending</u>
General Fund	44042	44102

VI. Reports of Committees - None

VII. Unfinished Business - None

VIII. 1. Chairman Allgyer discussed the Friends of Lonesome Pine Regional Library Corporation's mission, the guidelines for membership and its current members. He noted that a vacancy exists on the Friends of LPRL Corp. for a representative from Lee County due to a trustee's term expiration. After discussion, Ms. Jones agreed to serve as Lee County representative.

Mr. Fischer made a motion to appoint Ms. Charlcia Jones as the new Lee County representative for the Friends of LPRL Corporation and to rename the existing members. Ms. Holmes seconded and the motion carried. Chairman Allgyer thanked Ms. Jones for accepting the appointment and announced that the Friends of LPRL Corp. will meet in November following the board meeting to reaffirm their officers for 2024-2025.

2. A written fundraising request was submitted by Friends of Wise Library to hold a used book sale on November 7 and 8 at the Wise Library. All funds raised will supplement children's programming, summer reading, book bucks store items, etc., for the Wise County Public Library. Mrs. Lester made a motion to approve the proposed request by the Friends of Wise Library. Ms. T. Scott seconded and the motion was approved.

Chairman Allgyer commented that the week of October 20-26 is National Friends of Libraries Week. He remarked on the great contributions the Friends of the Library groups have made toward Lonesome Pine Regional Libraries. He suggested that he would like to send a letter of appreciation on behalf of the Board of Trustees to LPRL's Friends of the Libraries groups recognizing them in honor of National Friends of Libraries Week. There was board consensus on his proposal.

On behalf of the board, Chairman Allgyer expressed appreciation to Ms. Evans and the library staff for hosting the meeting. He thanked the Lee County Administrator and Board of Supervisors members for their attendance.

IX. The meeting adjourned at 2:05 p.m. Ms. Evans directed a tour of the Lee County Public Library for attendees.

Ethel Dancib

Secretary

Chris Allgyer

Chairman